

CONTINUING EDUCATION / CLASS

Guidelines

FAST PASS OVERVIEW

Please email your FastPass as soon as possible for identification purposes.

FastPass available at [texasrealestate.com](https://www.texasrealestate.com)

Scroll over your name | Select "Profile & Settings" | Click on "FastPass" | Email a copy by right clicking in profile view & "Convert webpage to Adobe PDF" or by taking a screenshot & attaching the image. (You MUST have your headshot uploaded to your Texas Realtors Profile)

WHAT DO I NEED TO KNOW?

When Logging Into Zoom, Please rename yourself to the name used to register with which should also be the legal name found on your TR and NAR profile

(If your name is iPad, Child's name, nickname, etc.. you will not be properly identified for CE Credit)

Please add 'WMSN' in front of your name. This abbreviation will help ensure you receive credit and make it easier for your proctor to locate you amongst the other associations at check in. *ex WMSN Tooth Fairy

To change your name on ZOOM: In gallery view, place your cursor over your square to reveal 3 dots in the upper right hand corner of your video. Open the drop down, 'RENAME' is located at the bottom.

CLASS EXPECTATIONS:

1. Do NOT be late! Log in at least 15 minutes early to ensure that you are checked in.
2. Traveling/driving while in class is strictly prohibited. Attend this class as if you were attending a live classroom course (TREC Rules)
3. TREC Mandates that cameras need to remain on at ALL times in order to receive CE Credit.
4. Any extended absence will result in ZERO CE credit and/or removal from ZOOM class. *This includes turning off cameras for an extended period of time outside of break periods.
5. If the course requires a manual, it will be attached in the email containing the class ZOOM link and/or will be provided in the group chat once logged on to ZOOM.

For Questions Contact: Ismael Soto III, Professional Development Manager

512.255.6211 | education@wcrealtors.org

THE WILLIAMSON COUNTY ASSOCIATION OF REALTORS®